

**PARK BOARD MEETING
WEDNESDAY, SEPTEMBER 27, 2017**

Chair Craig Kittel called the Park Board meeting to order at 7:00 p.m. on Wednesday, September 27, 2017.

Members Present: Craig Kittel, Frank Norton, Jon Hailey, Brian Schroeder, Joe Ard, Christine Melby, and Mandi Erickson

Others Present: Sarah Sweet, Ron Derrick, Noah Wiedenfeld, Mike Darrow, Jeremiah Wendt, and Michael Mroz

Brian Schroeder moved to adopt the agenda, seconded by Joe Ard, motion carried.

Jon Hailey moved to approve the minutes of the August 30, 2017 meeting, seconded by Frank Norton, motion carried.

Public Business Items

Craig Kittel updated the board on the park celebration event that was held at the Irv and Mary Sather Skate Park on September 16th.

Consent Agenda

5K Benefit:

Motion was made by Jon Hailey to approve the consent agenda, seconded by Brian Schroeder, motion carried.

Unfinished Business:

Fox Run & Whispering Prairie Meeting Recap:

Noah Wiedenfeld gave an overall review of turnout, comments, and highlighted what the residents in the area developments wanted

Whispering Prairie Large Amenities:

- Paved trails 7 stickers
- School age Playground 4 stickers
- Baseball Court 1 sticker

Whispering Prairie Smaller Amenities:

- Mowed Trails 7 stickers
- Benches 7 stickers
- Native Prairie 7 stickers
- Swing set 6 stickers
- Tree plantings 5 stickers
- Bicycle Rack 3 stickers
- Shade Structure 3 stickers
- Storywalk 2 stickers
- Imagination Play Structures 2 stickers
- Picnic Tables 2 stickers
- Disc Golf Course 1 sticker
- Open Green Space 1 sticker
- Outdoor Fire pit 1 sticker
- Sand Digger 1 sticker

Fox Run Large Amenities:

- School Age Playground 17 stickers
- Paved Trails 14 stickers
- Basketball Court 3 stickers
- Public Restrooms 3 stickers
- Picnic shelter 1 sticker
- Lighting 1 sticker
- Rope climbing structure 1 sticker

Fox Run Small Amenities:

- Swing Set 15 stickers
- Benches 13 stickers
- Rock climbing wall 13 stickers
- Sand Volleyball Court 11 stickers
- Mowed trails 10 stickers
- Tree Plantings 10 stickers
- Drinking Fountain 9 stickers
- Baseball Backstop 9 stickers
- Outdoor Fire Pit 7 stickers
- Disc Golf Course 6 stickers
- Shade trees 6 stickers
- Outdoor Grill 5 stickers
- Toddler Tunnel 4 stickers
- Climber 4 stickers
- Storywalk 3 stickers
- School Age Slide 2 stickers
- Native Prairie 2 stickers
- Sand Digger 2 stickers
- Percussion Play Instruments 2 stickers
- Picnic Tables 2 stickers
- Bicycle Rack 1 sticker
- Open Green Space 1 sticker
- Rockers 1 sticker
- Imagination Play Structures 1 sticker

These parks and amenities will be voted on and added to the park plan at the next park board meeting for these specific developments.

Freedom Park Turf Update:

Following last month's Park Board meeting City staff contacted a turf management consultant to examine our facility, take soil samples, and outline a turf management program. From the test results there is heavy clay and compacted soils. The recommendation is Broadleaf herbicide (1-2 times yr), Core Aerate (2-4 times yr), over seed every year until turf establishes, fertilize 4 times per year, top dress after soils loosen up (once per yr).

This Fall we could do the following items:

- a) Apply Speed Zone Herbicide
- b) Core Aerate
- c) Apply fertilizer and gypsum
- d) Over seed (\$2,800 at 200 lbs acre)

This fall herbicide will be applied after the fields are done being used. City staff has met with a company who can get the fields up to better playing standards. Quotes will be brought back to an upcoming meeting. There was discussion on if doing the items above will this deliver the expectations? The board decided to hold off on the over seed until we determine the best course of action.

New Business

Willow River Bluffs Park Dedication:

The City of New Richmond recently contacted the new developers of the Willow River Bluffs subdivision (Derrick Companies and Creative Homes) to indicate their desire to possibly exchange park impact fees for the construction of a new trail that will be vital in the County Road A connection. Staff brought this proposal to the Park Board to receive input and guidance. There was discussion on the could be done in the area. Jeremiah stated he would like to see these trails connect with existing trails in Woodland Creek and Willow Wind. Jon Hailey moved for the developer to construct a trail and the costs will offset parkland fees, Phase I to be completed by June 30, 2018, seconded by Joe Ard, motion carried.

Dog Park Fence:

Due to the condition of the current boundary fence at the Dog Park the City of New Richmond has received multiple complaints of dogs escaping the area. Staff has patched these areas throughout the years with snow fence and scraps of chain link fence to try to eliminate the escapees. Needless to say, the overall condition of the large area fence is in poor condition and in need of replacement.

Therefore, staff obtained a quote from Cyclone Fence to install a new border fence around the large area. The quote came back at \$5.00 per linear foot for woven wire and \$8.00 a linear foot for residential chain link. The woven wire is the same material used around the small dog park area. Motion was made by Brian Schroeder to replace the fence with woven wire with dog park line and park land dedication fund and this be repaid with future dog park fees, seconded by Joe Ard, motion carried.

Park Board Attendance Policy:

Craig Kittel commented he would like to have everyone here. The city has no policy stating attendance policy. There was discussion on options for a policy. City Council would have to implement a universal policy for the boards & commissions. There was discussion on changing the meeting day, it is hard for Joe Ard to get here on the last or second to the last day of the month. This will be evaluated at the December meeting and look at the dates for 2018.

Park Land Trust Report:

Park Land Trust Fund - \$115,2015.47

Impact Fees Fund – \$4,910.57

Inspections Reports – Handed in to Mike

Announcements:

Canoe Launch update:

Noah gave the update on the canoe launch.

Jeremiah asked if we wanted to do something different at the Doughboy Trail for benches. We can discuss this at the next meeting.

Christine Melby asked if anyone had given any thought about putting magical spots to visit on the city website. Brian Schroeder stated they visited the John Doar trail and the placards are hard to read at night. Learning Service day is in May and they will start putting projects together in January.

The Boards & Commissions dinner is October 26th at 5:00 p.m.

Mandi Erickson moved to adjourn the meeting, seconded by Craig Kittel, motion carried.

The meeting of the Park Board was adjourned at 8:39 p.m.

Minutes Submitted by

Marie Bannink

City Secretary